

**IN THE PURSUANCE OF SECTION 4 (1) (b) THE RIGHT TO
INFORMATION
ACT, 2005, THE INFORMATION IN RESPECT OF
HARTON IS GIVEN HERE UNDER**

- 4.bi The particulars of its organization, functions and duties.
- 4.bii The powers and duties of its officers and employees.
- 4.biii The procedure followed in the decision making process, including channels of supervision and accountability.
- 4.biv The norms set by it for the discharge of its functions.
- 4.bv The rules, regulations, instructions, manuals and records, held by it or under its control or used by its employees for discharging its functions.
- 4.bvi A statement of the categories of documents that are held by it or under its control.
- 4.bvii The particulars of any arrangement that exists for consultation with, or representation by, the member of the public in relation to the formulation of its policy or administration thereof.
- 4.bviii A statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meetings of those boards, councils, committees and other bodies are open to the public, or the minutes of which meetings are accessible for public.
- 4.bix A directory of its officers and employees.
- 4.bx The monthly remuneration received by each of its officers and employees, including the system of compensation as provided in its regulations.
- 4.bxi The budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made.
- 4.bxii The manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes.
- 4.bxiii Particulars of recipients of concessions, permits or authorization granted by it.
- 4.bxiv Details in respect of the information, available or it held by it, reduced in an electronic form.
- 4.bxv The particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use.
- 4.bxvi The names, designations and other particulars of the State Public Information Officers.