

**Subject:- Minutes of the 32<sup>th</sup> Meeting of the State Information Commission, Haryana Under the Chairmanship of Shri Yash Pal Singal, Chief Information Commissioner, Haryana held on 20<sup>th</sup> November, 2017 at 3.00 PM.**

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**Present:**

1. Shri Hemant Atri, State Information Commissioner;
2. Shri Shiv Raman Gaur, IAS (Retd.), State Information Commissioner;
3. Shri Bhupender Kumar Dharmani, State Information Commissioner;
4. Shri Sukhbir Singh Gulia, State Information Commissioner;
5. Shri Narinder Singh Yadav, State Information Commissioner.

At the outset the State Chief Information Commissioner welcomed the Information Commissioners attending the meeting.

The following decisions were taken in the meeting:-

**Item No.1: Action taken on the minutes of the meeting of the Commission held on 16.10.2017.**

Noted.

**Item No.2: Disposal of cases in the State Information Commission, Haryana.**

The Commission noted that the disposal of cases is slightly slow as compare to the institution. All efforts would be made to dispose of cases quickly to bring down the pendency.

**Item No.3: Commission's notices as well as the orders via e-mail.**

The State Information Commissioners appreciated the service of notices and communications to the respondents and applicants through e-mail, wherever e-mail Ids are available. It was pointed out that Readers are not addressing e-mail Ids properly. Further, correct and functional e-mail Ids of some of the Public Authorities/State Public Information Officers is also not available on the record of the Commission's Secretariat. Due to this reason notices do not reach to the respondents in time. The Commission's Secretariat is directed to request NIC to supply the latest e-mail Ids of all the Public Authorities of the State. All the Readers should also ensure to convey to the SPIOs of the concerned Public Authorities the service of notices through Ids and date of hearing telephonically.

**Additional items:-**

- (i) It was decided that personal staff of the each State Information Commissioner shall daily affix a list of the cases listed before the bench on the notice board for the convenience of the applicants and respondents as well as.
- (ii) The Commission noted that due to frequent changes/transfer of SPIOs some time the posts of designated SPIOs/FAAs continued to remain vacant which is resulting in lot of inconvenience to general public and which

is also against the mandating provision of the RTI Act, 2005. It is to be ensured by the public authorities that some officer/official has to be assigned the duties of SPIOs and the post of SPIOs must not be allowed to remain vacant. The Commission's Secretariat will send a communication to the Chief Secretary requesting him to direct the public authorities to ensure that the posts, of SPIOs and the First Appellate Authorities always remained manned in future. For major departments, there is a requirement of the appointment of a Nodal Officer for the smooth implementation of the RTI Act, 2005.

- (iii) The Government of India has allotted 7532 sq. meters land for construction of building for the Central Information Commission whereas the land allotted to this Commission is 2102 sq. meter only. The RTI Act, 2005 provides equal strength for all the Information Commission in the country including the Central Information Commission. Hence, the plot of land allotted to this Commission is inadequate as compare to the Central Information Commission. The Estate Officer, HUDA, Panchkula has intimated the availability of plots of one acre or bigger size plots at Near Majri Chowk adjoining, Kalka- Delhi Highway in Sector-3, Panchkula. It was decided that Sh. Hemant Atri, Sh. Shiv Raman Gaur and Sh. Bhupinder Dharmani, State Information Commissioners will visit the site by fixing time with the

Estate Officer, HUDA, Panchkula and make suitable recommendations in this regard.

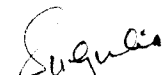
- (iv) A committee of Sh. Hemant Atri, Sh. Shiv Raman Gaur and Sh. Bhupender Dharmani, State Information Commissioners is constituted to suggest the mix of staff to work in the Commission either under outsource policy of the State or by way of direct recruitment or transfer from the other department for efficient functioning. The committee will submit report within one month. Sh. Yagya Dutt Chugh, Under Secretary will assist the committee as Member Secretary.


The meeting ended with thanks to the Chair.

  
(Hemant Atri)  
SIC

  
(Shiv Raman Gaur)  
SIC

  
(Bhupender Dharmani)  
SIC

  
(Sukhbir Gulia)  
SIC

  
(Narinder Singh Yadav)  
SIC

  
(Yash Pal Singal)  
SIC